



Box 1004, Turner Valley, AB T0L 2A0

Board of Directors – Code of Conduct

Board Members need to demonstrate ethical and professional conduct to maintain the confidence of the membership of the Society and the public. This commitment includes proper use of authority and appropriate actions in group and individual behavior when serving as Board Members.

1. Board Members must be loyal to the interests of the organization over and above any:
 - a. Loyalty to advocacy or interest groups
 - b. Membership on other boards or staffs, and
 - c. Personal interest of any Board Member acting as an individual consumer of this organization's services
2. Board Members are trustees of public confidence and securities. They must avoid any conflict of interest.
 - a. There must be no self-dealing or any conduct of private business or personal services between any Board Member and the Society. Exceptions can occur only when there is openness, competitive opportunity, and equal access to information.
 - b. Board Members must not use their positions to obtain employment within the Society for themselves or their family members. If a Board Member is considered for employment, he or she must temporarily withdraw from deliberation, voting and access to applicable Society information.
 - c. Board members must avoid voting on issues that appear to be a conflict of interest
3. Board Members must not exert any individual authority over the Society except as stated in the Societies' policies
 - a. Individual Board Members do not have any authority to speak for the Society when they interact with staff/volunteers, the public, the media and other entities unless granted this authority by the whole board.

4. Board Members must protect the confidentiality of any information received by the Board. They must make sure all confidential information is only used as authorized. Board Members must not use Board information for his/her personal advantage or benefit.
 - a. Board members are expected to participate in board meetings and actions, and keep well-informed of developments that are relevant to issues that may come before the Board
 - b. Board members are expected to respect and support the opinions and decision of the Board and fellow Board Members
5. Board Members deal with outside entities or individuals, with clients and staff/volunteers, and with each other using fair play, ethics, and straightforward communication.
6. Board Members are considered a “trustee” of the society and do their best to ensure that the society is well maintained, financially secure, growing, and always operating on the best interests of constituents.
7. Board Members are to refrain from using personal social media accounts (i.e. Facebook, Instagram, etc) to discuss association matters. Association accounts on social media networks may be updated and utilized by any member of the Board (or by a designated volunteer that has been agreed on by the Board) to promote the association events and the organizations mission. It may also be used to recognize volunteers.

Board Member Print/Sign

Date

Valid for _____ Season

Date of Document Review: __ November 2016 _____

